

# EMPLOYEE BENEFITS

## WEBSITE SPOUSE REGISTRATION

### URL

hreb.summitoh.net

### Contact

Russell M. Pry Building  
Suite 378  
1180 S. Main Street  
Akron, OH 44301

### Create an Account

- Click on the “LOG IN” button located at the top right portion of the website.
- Click on “CREATE AN ACCOUNT”, put your information in then click on “LOOK UP MY ACCOUNT”.
- It will recognize you already have an account, you will then select “CLICK HERE to create an account for your spouse.”
- Use your Employee ID (EID), created within the payroll system.
  - We suggest using your EID with an “S” on the end as your username.
  - Be sure the e-mail account information is correct, otherwise, it will not recognize you.
- Upon creating your account, you must generate a new password, as the temporary password expires, and you will then be locked out if not changed immediately.
- Issues with your account, please contact the Health & Wellness Team at [thewellnessteam@summitoh.net](mailto:thewellnessteam@summitoh.net).

Create an Account

You must enter both your employee ID and your email address

Email Address (use your benefit enrollment e-mail address)

Employee ID (removing leading zeros)

Forgot password?

Look up my account

An Account Already Exists Using This Employee ID.  
Click Here to create an account for your spouse.

Create A Spouse Account

A spouse account allows a Summit County Employee's spouse to sign up for and manage their own events. This account gets tied to the spouse's employees ID.

Please set up your spouse account.

| Profile Information                        | Login Information                     |
|--|---------------------------------------|
| First Name: <input type="text"/>           | Username: <input type="text"/>        |
| Last Name: <input type="text"/>            | Password: <input type="text"/>        |
| Employee ID: <input type="text"/> (SPOUSE) | Password help: <input type="text"/>   |
| Agency/Dept.: <input type="text"/>         | Verify Password: <input type="text"/> |
| Email Address: <input type="text"/>        | <input type="text"/>                  |
| Phone Number: <input type="text"/>         | <input type="text"/>                  |
| Work Phone: <input type="text"/>           | <input type="text"/>                  |

Save Changes Reset Cancel



**ILENE SHAPIRO**  
COUNTY EXECUTIVE